

Ⓟ 29/07/24.



St Michael's Church Wandsworth Common
PCC Meeting Wednesday 3 July 2024 – 6.00pm at St Michael's Church.

Present: Revd Tif Ewins (Chair), (TE) Lisa Smellie (LS)
James Cunningham (JC) Mike Bankole (MB)
Tom Holmer (TH) Mark Horley (MH)
Sarah Taylor (ST) Andrew Davies (AD)

Apologies: Lara Haggart (LH)
Ebenezer Appiagyei (EA)

1. Welcome and open in prayer

TE opened the meeting in prayer.

2. Apologies then approval and matters arising from previous minutes

Apologies were given by LH and EA.

It was agreed the last meetings minutes were a true reflection of the meeting. Approval was proposed by MH and seconded by LS.

TE proposed the PCC was moved to sit on the second Wednesday of the month and would circulate new dates.

Action TE

3. Safeguarding Update

Fiona Holmer has offered to be Safeguarding Officer from September. Fiona will replace ST.

a. Sparkle Session manager appointment

Jo Sykes training is in hand. She will invoice for the hours worked. Emma will continue to guide her for a while.

4. Treasurer's report

JC presented the latest figures. The accounts are in a good position helped by income from grants and non-recurring donations. It was noted that the community use of the church was down. PPL is based on rental income; it was noted we are £3,000 down on rentals as some groups have stopped (yoga etc) + personal trainer now goes outside more.

LS asked about donations from Northcote Lodge – JC confirmed this was £1,900 done by bank transfer.

JC noted that £1,800 grant from the Wimbledon Foundation is not included.



Most costs were due to minor building repairs and maintenance and are approximately on budget.

We haven't done anything yet for charitable giving and debated paying an element (half) now or do we pay all now. TE confirmed we should pay half now and half at the end of the year. It was noted that the Christchurch Primary School has closed. We still have £2,000 in the budget this year, and it was noted that we give £2,000 pa to the Deanery Synod. We could give what we have left to St Georges which means we still have £2k in budget for this year. We could either give £2k, £1k or £0k to St Georges.

It would be reviewed in November what we do with the money allocated to schools.

JC noted the electricity bill is only being paid based on standing charges. JC continues to send meter readings to get accurate bills.

We still have a good surplus although this will reduce.

Other consideration – Quinquennial actions, North Porch; Decoration of the Church; Soldo introduced a monthly fee of £20, (£10 for 1st 6 months).

Cash in the bank is just under £140k. Once restricted funds, Diocesan, and a few others have been considered we are just about at the reserve number.

We have just agreed a 3-year deal with Church Desk costing c.£1,400 pa.

The amounts donated to the diocese were discussed. It was noted the church used to give £20k, but this was reduced when TE joined, and the pCC has increased it year on year. JC suggested that if it is increased that is equivalent to a 20% increase year on year. To keep increases consistent it was agreed we would increase the giving to £17,850.

It was noted that the Wandsworth Citizens subscription included 6 days training. TE and MB to take up training, (2 training spaces per year).

5. Parish Project Manager's update

a. West Wall and church redecoration

All inspected and noted the paint was off and the contractors are in the process of removing the salt from the stripped bricks. The stone mullions in the window have water damage but we are yet to receive approval from Ecclesiastical for Cliveden to restore. ST also pointed out that we won't really know what the brickwork will look like until its finished. Should be finished by end of w/c 8 July 24.

Discussions with Cliveden have taken place to repaint the walls of the church. ST pointed out that the concrete and stone pillars are suffering from (rising) damp and there isn't much

we can do about it. Therefore, the plan is to strip the stone bottoms (included in the quote), then colour match the columns with the base. It was also noted a full Faculty isn't required and these works fall under List B. The quote for the work is £55k + VAT. ST also pointed out the brown paint on the brickwork around the church is here to stay for now. ST asked for authorisation to repaint the walls of the church in a similar off-white colour as per the Cliveden quote of £55k – MB proposed and JC seconded.

b. Quinquennial report

All inspected the Crypt and ST pointed out the damp areas and there is damage in the WCs to the architraves and some paintwork. The East wall adjacent to the door suffers from damp and this has just been regularly painted over by Little Learners.

The damp company has quoted £3.5k to fix the damp. Boundary Builders quoted for the same work, but they will just inject a damp proof substance into the wall and paint. They have quoted £2k, but this will include all the works required in the WCs. JC believes we should run with the £2k option as it needs to be addressed and there are too many other jobs on the list that also require attention.

Externally, the gutter is blocked which has led to the wall being damaged by rainwater. Cost is £1,200 – JC said the works should be done.

Works to be carried out during the school holidays. ST to get builders lined up for 15 July. It was also noted the electric heaters should be removed. One should be kept in store, the other could be sold.

It was also pointed out that work to the bell tower should be added to the list of works and made more of a priority.

Other areas that require attention are the roof lantern above the halls (noted roof isn't strong enough to support solar panels).

6. North entrance inspection and discussion

Internal wood doors aren't part of the original church build and should be removed. The coal box can also go.

Glass doors to be installed inside the internal doors to the church and replicate these doors.

Existing floor tiles would be retained, but the mat by the internal door would be removed. This area would be replaced with a sisal carpet.



The quote for removing the red paint on the brickwork and repainting the walls is £5k. Once we have the drawings for the works, an extra ordinary meeting would be called to approve the works and ST will apply for a full faculty.

a. Choosing noticeboards.

The electronic notice boards are no longer being installed.

Outside the north-door, a new board approx. 1m wide will be installed showing the church logo, diocese logo and C of E logo + key church information.

In addition to this board there will also be a glass board for changing notes etc. This is 8x4 white aluminium with the church logo.

Outside the south door, the plan is to remove the current board on the right-hand side of the door (east). On the left-hand side, the blackboard would be removed and replaced with another noticeboard. ST applying for a List B faculty.

Inside the (south) porch, the notice board is to be removed and replaced with a magnetic board. Cost of all boards including delivery is £2,526.

TE enquired about the feeling it is time to retire the hanging banners on the north wall.

There was informal broad agreement.

TE gave big thanks to ST for all her work involved with the above.

7. Discussion on Ministry Support Role

Janet shall work additional hours and TE is to send a letter to JC.

Action TE

TE has discussed with JC and considering trying something new. TE has considered various individuals and shortlisted 3 people. TE's view is that it should be a man.

TE circulated a description of the role for all to review and comment.

MH questioned whether we need someone ordained. TE keen so they can carry out a service when she is away. If the person isn't ordained it would be good for him to at least be in training.

The role doesn't need to be full time. ST has found a possible grant for this and JC reinforced it should be as much about the individual and what they can bring.

The appointment should be on a 12-month contract.

After review all agreed the role description was good. TE keen to start the process as would like someone in post by September.

LS asked if the role has to be advertised – TE responded – no.

8. Feedback on men's ministry ideas



TH has drafted a note on the idea. LH noticed men in the foodbank that may have left prison and look like they may need help or a group to join. This could be a meal, or a conversation group. LS felt this is a great idea as sees many people in similar situations through her work. LS asked about staffing – TH and LH keen to be involved. TH suggested meeting Tim (prison) and also Claire from Citizens UK.

MH believes a good idea but should ideally start with signposting. Could involve core groups from the congregation to help integrate. The group should probably grow organically.

TH noted that it should be held at a separate time than any event involving children.

TH to set up a meeting with LH, Tim and Clare to discuss next steps.

Action TH

9. Policies and procedures for updating

TH prioritising a list of policies allowing all to review policies in turn rather than all at once. 1 or 2 would be reviewed per meeting. Rota of policies to be ready for September meeting.

Action TH

TE to draft a staff and volunteer handbook and will circulate for review.

Action TE

10. AOB

a. Barn dance

Numbers aren't great however there are quiet a few refugees and neighbours.

Total spend has been £650 against £450 receipt from ticket sales.

MH felt the event should have been publicised further in advance.

TE to send link to MB.

Action TE

b. Music library loan

Philippa Boardman keen and likes the agreement. All in PCC were happy.

c. Sunday cover

LS asked if there could be more involvement with set-up etc. JC suggested asking people from the congregation on the WhatsApp group so doesn't always fall to the PCC.

This should be an agenda item for September PCC.

11. End in prayer

Actions



St Michael's
Wandsworth
Common

Date	Action	Responsibility	By When
3 July	Circulate new dates for PCC meeting	TE	ASAP
3 July	Send letter about Janet extra hours to JC	TE	ASAP
3 July	Set up meeting to discuss men's group with LH, Tim and Claire	TH	ASAP
3 July	Prepare rota of policies to be reviewed	TH	ASAP
3 July	Draft handbook and circulate for review	TE	ASAP
3 July	Send link to Barn Dance to MB	TE	ASAP